

City of Brunswick

PLANNING COMMISSION



2004

Annual Planning Report

March 2006

**BRUNSWICK PLANNING COMMISSION
2004 PLANNING REPORT**

Approved March 27, 2006

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City Council

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James R. Castle

Debbie Greenfield

Beth Johnson (November - December)

Joseph Harrington (January - August)

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Richard L. Stup, Planning & Zoning Administrator

Lisa R. Deener, Planning Assistant

Carole Larsen, Frederick County Planning Department/City Planning Liaison

Introduction

Article 66B of the Annotated Code of Maryland requires the Planning Commission to prepare an annual report which summarizes planning and development activity, analyzes its consistency with the Master Plan, and looks ahead to future planning issues.

The Brunswick Planning Commission was first established in 1963. The early Planning Commission members helped to prepare the City's first Master Plan, Zoning Ordinance, and Subdivision Regulations, which were adopted in 1967. The purpose of the Commission is to work to implement the Master Plan through the application of the Zoning Ordinance and Subdivision Regulations in development decisions, and to advise the Mayor and Council on a wide variety of matters relating to the physical development of the City, such as rezoning requests, annexations, and facilities planning. In 1998, the Planning Commission completed a comprehensive review and revision of the Brunswick Zoning Ordinance and began review of the City Subdivision Regulations, which was completed in 2000. The Design Manual for Public Improvements was approved by the Mayor and Council in 2000.

In 1999, the Mayor and Council of Brunswick established the Code Enforcement Specialist position under the supervision of the City Administrator and to assist the City Planning and Zoning Administrator with Zoning Enforcement. The duties of the Code Enforcement Specialist are to enforce nuisance codes established in the City Code of Ordinances as well as enforcing the Zoning Ordinance. Because of workload, the Zoning Enforcement Assistance is limited to site investigations and issuance of citations.

While the City administers the Subdivision Regulations and Zoning Ordinance, the authority for Building Permits & Inspection, Sediment & Erosion Control, Stormwater Management, Flood Plain Ordinance Administration & Enforcement, and Forest Resource Ordinance has been delegated to Frederick County. The City Planning and Zoning Office processes Zoning Certificates and development applications and is the local coordination agency for the delegated authority items. All Building Permits are reviewed and approved by Frederick County after issuance of the Zoning Certificate by the City.

Since the approval of the 1998 County Brunswick Region Plan, growth has steadily increased in the City. This has resulted in the necessity to expand the responsibilities of the City Planning and Zoning Office to include Public Works Administration and Water & Sewer Administration related to development. In 2004, the Planning and Zoning Office began processing of Temporary Dumpster Permits for dumpsters located on public areas, and Right-of-Way Obstruction Permits as part of the Public Works Administration provided by the Planning and Zoning Staff.

Also, due to problems associated with applicant compliance with City Requirements, the Planning and Zoning Office began issuance of the Use and Occupancy Permits for new and renovated building construction. This entailed receipt of the U&O Permit from County Permits & Inspection, processing, City Agency Coordinate, and inspection of the projects for final approval and issuance of the U&O Permit. Additionally, the Planning and Zoning Staff began providing routing and approval for the City of Building Permit Applications through the Frederick County Permitting System.

Population Growth

The estimated population for the City of Brunswick as of December 31, 2004, was 5,697 persons. This figure is based on the following formula:

	5,389	(2003 population estimate as of December 31, 2003 (see 2003 City of Brunswick Annual Planning Report for more information))
+ (114 X 2.7) =	308	(number of Use & Occupancy permits issued by the City of Brunswick for new residential units in 2004 X County's estimated occupancy rate of 2.7 persons per unit)

	5,697	(2004 estimated population for the City of Brunswick)

This represents a 6% increase from the 2003 estimated population.

Zoning Certificate Activity

Total zoning certificates granted for 2004 were three hundred fifty (350), which includes thirty-three (33) submissions for revision to previously issued zoning certificates. The total number of zoning certificates represented an increase of 14% from 2003. Of the 350 zoning certificates granted in 2004, seventy-seven (77) were for new residential units, with sixty-eight (68) of the 77 for homes in the Galyn Manor subdivision. (See Table 1 for details.)

Subdivision Activity

One (1) Addition Plat, ten (10) Final Plats with 132 residential lots, and one (1) Phase II PUD Plan were filed in 2004. (See Table 2 for details.)

Site Plan Activity

Seven (7) site plans were filed and processed in 2004. One of the site plans was a re-approval for construction on 11 Lots of Record. (See Table 3 for details.)

Improvement Plan Activity

Six (6) improvement plans were filed, with five (5) approved and one (1) pending in 2004. (See Table 4 for details.)

Use & Occupancy Permit Activity

One hundred fourteen (114) U&O Permits were issued in 2004. (See Table 5 for details.)

Zoning Ordinance Map Amendments

There were no requests for Zoning Map Amendments. (See Table 6 for details.)

Zoning Ordinance Text Amendments

There were no Zoning Ordinance Amendments. (See Table 6 for details.)

Adequate Public Facilities Ordinance

There were no APFO Amendments. (See Table 6 for details.)

Master Plan

The existing Master Plan was re-adopted in 2004 without revision. (See Table 6 for details.)

Subdivision Regulations

There were no amendments to the Subdivision Regulations in 2004. (See Table 6 for details.)

Text Amendments

The City Water & Sewer Rules & Regulations were approved, and Code of Ordinances was reviewed and revised to address possible conflicts. The City Charter was amended to correct the City Boundary and some minor clean up. Additionally, several ordinances were approved with regard to City Infrastructure and placement of Temporary Dumpsters in public areas. (See Table 6 for details.)

Annexation

There were no annexation requests during this period.

Board of Appeals Activity

Three (3) requests were processed in 2004, including a Special Exception and Variances for a Multi-Use In-Fill Project, and a Floodplain Variance for the City WWTP Expansion Project. (See Table 7 for details.)

Public Works Agreement/Maintenance Agreement Activity

Staff received thirteen (13) Public Works Agreements and five (5) Maintenance Agreements for processing and approval in 2004. (See Table 8 for details.)

Deed of Easement Activity

Thirteen (13) Deeds of Easement were submitted and processed for approval in 2004. (See Table 9 for details.)

Guarantee of Improvement Activity

Eleven (11) Guarantees of Improvement for development were submitted and processed for approval in 2004. (See Table 10 for details.)

Entrance Permit Activity

The Planning & Zoning Staff processed and issued fifty-two (52) Entrance Permits. (See Table 11 for details.)

Temporary Dumpster Permit Activity

The City of Brunswick processed ten (10) Temporary Dumpster Permits during this period. (See Table 12 for details.)

Right of Way Obstruction Permit Activity

Six (6) requests were made for Right-of-Way Obstruction Permits in 2004. (See Table 13 for details.)

Guidelines/Policy/Procedure Activity

Staff drafted and/or processed for approval seven (7) documents in 2004. One (1) was approved by the Planning Commission and Mayor and Council, and six (6) were approved by the Mayor and Council only. Additionally, Staff developed/revised ten (10) processing forms. (See Table 14 for details.)

Recommendations for Future Planning Projects

The Planning Commission did not recommend any planning projects for the City to consider.

TABLE 1--City of Brunswick Zoning Certificate Activity for 2004

ZC#	Tax ID #	Date	Street Address		Improvement/Use
BR-ZC-03-265R		01/15/04	126	Fiona Way	Sun Room
BR-ZC-04-001		01/09/04	6	Sheridan Ln.	Deck
BR-ZC-04-002		01/09/04	5	Potomac St., West	Re-Issuance of Change of Use
BR-ZC-04-003		01/14/04	207	Thirteenth Ave.	Metal Chimney
BR-ZC-04-004		01/14/04	725	Brunswick St.	Fence
BR-ZC-04-005		01/15/04	116	Fiona Way	Privacy Fence
BR-ZC-04-006		01/15/04	118	Fiona Way	Privacy Fence
BR-ZC-04-007		01/15/04	120	Fiona Way	Privacy Fence
BR-ZC-04-008		01/15/04	122	Fiona Way	Privacy Fence
BR-ZC-04-009		01/15/04	124	Fiona Way	Privacy Fence
BR-ZC-04-010		01/15/04	126	Fiona Way	Privacy Fence
BR-ZC-04-011		01/15/04	128	Fiona Way	Privacy Fence
BR-ZC-04-012		01/15/04	130	Fiona Way	Privacy Fence

ZC#	Tax ID #	Date	Street Address	Improvement/Use
BR-ZC-04-013		01/15/04	189 Fiona Way	Privacy Fence
BR-ZC-04-014		01/15/04	187 Fiona Way	Privacy Fence
BR-ZC-04-015		01/15/04	185 Fiona Way	Privacy Fence
BR-ZC-04-016		01/15/04	183 Fiona Way	Privacy Fence
BR-ZC-04-017		01/15/04	181 Fiona Way	Privacy Fence
BR-ZC-04-018		01/15/04	179 Fiona Way	Privacy Fence
BR-ZC-04-019		01/15/04	177 Fiona Way	Privacy Fence
BR-ZC-04-020		01/15/04	175 Fiona Way	Privacy Fence
BR-ZC-04-021		01/15/04	102 Fiona Way	Privacy Fence
BR-ZC-04-022		01/15/04	104 Fiona Way	Privacy Fence
BR-ZC-04-023		01/15/04	106 Fiona Way	Privacy Fence
BR-ZC-04-024		01/15/04	108 Fiona Way	Privacy Fence
BR-ZC-04-025		01/15/04	110 Fiona Way	Privacy Fence
BR-ZC-04-026		01/15/04	112 Fiona Way	Privacy Fence
BR-ZC-04-027		01/15/04	114 Fiona Way	Privacy Fence

ZC#	Tax ID #	Date	Street Address		Improvement/Use
BR-ZC-04-028		02/12/04	16	C St., East	Fire Renovations
BR-ZC-04-029		02/12/04	52	Souder Rd.	Debt Mgmt. Counseling Service
BR-ZC-04-030		02/23/04	526	B St., West	200 Gal. LP Gas Tank
BR-ZC-04-031		02/24/04	8	Evan Ct.	SFD
BR-ZC-04-032		02/24/04	6	Evan Ct.	SFD
BR-ZC-04-033		02/24/04	7	Evan Ct.	SFD
BR-ZC-04-034		02/24/04	9	Evan Ct.	SFD
BR-ZC-04-035		03/06/04	400	Central Ave.	Yard Sale Sign
BR-ZC-04-036		03/06/04	113	Fiona Way	TH
BR-ZC-04-037		03/06/04	111	Fiona Way	TH
BR-ZC-04-038		03/06/04	109	Fiona Way	TH
BR-ZC-04-039		03/06/04	107	Fiona Way	TH
BR-ZC-04-039R		04/19/04	107	Fiona Way	Deck
BR-ZC-04-040		03/06/04	105	Fiona Way	TH
BR-ZC-04-041		03/06/04	103	Fiona Way	TH

ZC#	Tax ID #	Date	Street Address	Improvement/Use
BR-ZC-04-042		03/06/04	101 Fiona Way	TH
BR-ZC-04-043		03/06/04	123 Fiona Way	TH
BR-ZC-04-044		03/06/04	121 Fiona Way	TH
BR-ZC-04-045		03/06/04	119 Fiona Way	TH
BR-ZC-04-046		03/06/04	117 Fiona Way	TH
BR-ZC-04-047		03/06/04	115 Fiona Way	TH
BR-ZC-04-048		03/06/04	159 Fiona Way	TH
BR-ZC-04-048R		09/15/04	159 Fiona Way	Fence
BR-ZC-04-049		03/06/04	157 Fiona Way	TH
BR-ZC-04-049R		10/13/04	157 Fiona Way	Fence
BR-ZC-04-050		03/06/04	155 Fiona Way	TH
BR-ZC-04-050R		10/13/04	155 Fiona Way	Fence
BR-ZC-04-051		03/06/04	153 Fiona Way	TH
BR-ZC-04-051R		10/08/04	153 Fiona Way	Fence
BR-ZC-04-052		03/06/04	151 Fiona Way	TH

ZC#	Tax ID #	Date	Street Address		Improvement/Use
BR-ZC-04-052R		10/08/04	151	Fiona Way	Fence
BR-ZC-04-053		03/06/04	149	Fiona Way	TH
BR-ZC-04-053R		10/13/04	149	Fiona Way	Fence
BR-ZC-04-054		03/06/04	147	Fiona Way	TH
BR-ZC-04-054R		10/13/04	147	Fiona Way	Fence
BR-ZC-04-055		03/06/04	12	Fiona Way	SFD
BR-ZC-04-055R		06/15/04	12	Fiona Way	Add Morning Room
BR-ZC-04-056		03/06/04	8	Fiona Way	SFD
BR-ZC-04-057		03/06/04	6	Fiona Way	SFD
BR-ZC-04-058		03/06/04	24	Sheridan Ln.	SFD
BR-ZC-04-059		03/06/04	9	Fiona Way	SFD
BR-ZC-04-059R		06/22/04	9	Fiona Way	Add Bay Window
BR-ZC-04-060		03/06/04	20	Fiona Way	SFD
BR-ZC-04-061		03/08/04	828	Sixth Ave.	Interior Fence
BR-ZC-04-062		03/08/04	1501	Edgewood St.	Relocate Temp. Const. Trailer

ZC#	Tax ID #	Date	Street Address		Improvement/Use
BR-ZC-04-063		03/08/04	101	Ninth Ave.	Deck
BR-ZC-04-063R		11/04/04	101	Ninth Ave.	Deck
BR-ZC-04-064		03/09/04	813	B St., East	Fence
BR-ZC-04-065		03/09/04	189	Fiona Way	Fence
BR-ZC-04-066		03/12/04	817	Fifth Ave.	Fence
BR-ZC-04-067		03/20/04	26	E St., East	Deck
BR-ZC-04-068		03/20/04	3	Maple Ave., North	Roof Replacement
BR-ZC-04-069		03/20/04	11	Sheridan Ln.	Finish Level w/Bath
BR-ZC-04-070		03/20/04	20	D St., East	Deck
BR-ZC-04-071		03/20/04	227	Wintergreen Ln.	Shed
BR-ZC-04-072		03/20/04	3	Afton Ct.	SFD
BR-ZC-04-073		03/20/04	25	Sheridan Ln.	SFD
BR-ZC-04-074		03/20/04	10	Fiona Way	SFD
BR-ZC-04-075		03/20/04	23	Sheridan Ln.	SFD
BR-ZC-04-076		03/20/04	16	Brad Alan Dr.	SFD

ZC#	Tax ID #	Date	Street Address		Improvement/Use
BR-ZC-04-076R(1)		04/19/04	16	Brad Alan Dr.	Revised Footprint
BR-ZC-04-076R(2)		06/22/04	16	Brad Alan Dr.	Revised Footprint
BR-ZC-04-077		03/20/04	8	Brad Alan Dr.	SFD
BR-ZC-04-078		03/22/04	3	Evan Ct.	Temp. Model Home Accessory Parking
BR-ZC-04-079		03/30/04	50	B St., East	Garage
BR-ZC-04-080		03/30/04	108	Seventh Ave.	Expand Daycare from 6 to 8
BR-ZC-04-081		03/30/04	61	Wenner Dr.	Expand Daycare from 6 to 8
BR-ZC-04-082		03/30/04	107	Ninth Ave.	Retaining Wall Around Driveway
BR-ZC-04-083		03/31/04	117	B St., West	Fence
BR-ZC-04-084		03/31/04	318	D St., East	Fence
BR-ZC-04-085		03/31/04	410	D St., East	Demo and Replace Trailer & Shed
BR-ZC-04-086		03/31/04	29	Concord Dr.	Fence
BR-ZC-04-087		04/01/04	11	Evan Ct.	SFD
BR-ZC-04-088		04/01/04	13	Evan Ct.	SFD
BR-ZC-04-089		04/01/04	14	Evan Ct.	SFD

ZC#	Tax ID #	Date	Street Address		Improvement/Use
BR-ZC-04-090		04/01/04	10	Evan Ct.	SFD
BR-ZC-04-091		04/01/04	1	Galyn Dr.	SFD
BR-ZC-04-092		04/01/04	3	Galyn Dr.	SFD
BR-ZC-04-093		04/01/04	5	Galyn Dr.	SFD
BR-ZC-04-094		04/06/04	2	Potomac St., East	Retail & Refinish Antiques
BR-ZC-04-095		04/08/04	54	Souder Rd.	Change of Shop Owner
BR-ZC-04-096		04/09/04	231	Wintergreen Ln.	Fence
BR-ZC-04-097		04/09/04	915	Maple Ave., North	Shed
BR-ZC-04-098		04/09/04	12	Evan Ct.	SFD
BR-ZC-04-099		04/14/04	46	Concord Dr.	Deck
BR-ZC-04-100		04/14/04	520	B St., West	In-Ground Pool
BR-ZC-04-101		04/14/04	520	B St., West	Fence
BR-ZC-04-102		04/15/04	804	Fourth Ave.	Yard Sale
BR-ZC-04-103		04/19/04	521	B St., West	Fence
BR-ZC-04-104		04/19/04	613	Sixth Ave.	Screened Porch

ZC#	Tax ID #	Date	Street Address		Improvement/Use
BR-ZC-04-105		04/19/04	18	Brad Alan Dr.	SFD
BR-ZC-04-106		04/19/04	10	Brad Alan Dr.	SFD
BR-ZC-04-107		04/19/04	11	Fiona Way	SFD
BR-ZC-04-108		04/19/04	135	Fiona Way	TH
BR-ZC-04-108R		06/10/04	135	Fiona Way	Interior Revisions
BR-ZC-04-108R2		10/14/04	135	Fiona Way	Fence
BR-ZC-04-109		04/19/04	133	Fiona Way	TH
BR-ZC-04-109R		06/10/04	133	Fiona Way	Interior Revisions
BR-ZC-04-109R2		10/14/04	133	Fiona Way	Fence
BR-ZC-04-110		04/19/04	131	Fiona Way	TH
BR-ZC-04-110R		10/14/04	131	Fiona Way	Fence
BR-ZC-04-111		04/19/04	129	Fiona Way	TH
BR-ZC-04-111R		10/14/04	129	Fiona Way	Fence
BR-ZC-04-111R2		12/03/04	129	Fiona Way	fence
BR-ZC-04-112		04/19/04	127	Fiona Way	TH

ZC#	Tax ID #	Date	Street Address		Improvement/Use
BR-ZC-04-112R		06/10/04	127	Fiona Way	Interior Revisions
BR-ZC-04-112R2		10/14/04	127	Fiona Way	Fence
BR-ZC-04-113		04/19/04	125	Fiona Way	TH
BR-ZC-04-113R		10/14/04	125	Fiona Way	Fence
BR-ZC-04-114		04/20/04	4	Evan Ct.	Temp. Model Home Parking
BR-ZC-04-115		04/20/04	214	A St., East	Yard Sale Sign
BR-ZC-04-116		04/21/04	52	Souder Rd.	Temp. Fireworks Stand
BR-ZC-04-117		04/21/04	620	H St., East	Concrete Slab
BR-ZC-04-118		04/21/04	33	Concord Dr.	Deck
BR-ZC-04-119		04/26/04	26	Sheridan Ln.	Fence
BR-ZC-04-120		04/26/04	1	Chatham Ct.	Fence
BR-ZC-04-121		04/29/04	317	Brunswick St.	Yard Sale Sign
BR-ZC-04-122		04/29/04	816	Fifth Ave.	Deck
BR-ZC-04-123		04/29/04	816	Fifth Ave.	Fence
BR-ZC-04-124		04/29/04	1	Fiona Way	Fence

ZC#	Tax ID #	Date	Street Address		Improvement/Use
BR-ZC-04-125		04/29/04	1	Fiona Way	Deck
BR-ZC-04-126		04/29/04	320	D St., East	Fence
BR-ZC-04-127		04/29/04	224	Pepperidge Pl.	Replace Fence
BR-ZC-04-128		04/29/04	712	B St., East	Increase Daycare to 8
BR-ZC-04-129		04/29/04	515	B St., West	Fence
BR-ZC-04-130		04/29/04	14	Fiona Way	In-Ground Pool, Fence, & Conc. Pool Deck
BR-ZC-04-131		05/04/04	819	E St., East	Finish Basement
BR-ZC-04-132		05/04/04	803	Brunswick St.	Fence
BR-ZC-04-133		05/07/04	614	Maple Ave., North	Yard Sale
BR-ZC-04-134		05/10/04	11	D St., East	Fence
BR-ZC-04-135		05/10/04	104	Greenwood St.	Building Add.
BR-ZC-04-136		05/10/04	126	Orndorff Dr., West	Yard Sale Sign
BR-ZC-04-137		05/10/04	508	Sixth Ave.	Shed
BR-ZC-04-138		05/11/04	311	Brunswick St.	Fence
BR-ZC-04-139		05/11/04	803	Brunswick St.	Shed

ZC#	Tax ID #	Date	Street Address	Improvement/Use
BR-ZC-04-140		05/11/04	314 D St., East	SFD
BR-ZC-04-141		05/11/04	312 D St., East	SFD
BR-ZC-04-142		05/12/04	14 Fiona Way	Deck
BR-ZC-04-142R		06/25/04	14 Fiona Way	Add'l. Screened Are
BR-ZC-04-143		05/12/04	3 Sheridan Ln.	Deck
BR-ZC-04-144		05/12/04	26 F St., East	SFD
BR-ZC-04-145		05/13/04	6 First Ave.	Conv. Gar-Liv. Space/ New Ent.
BR-ZC-04-146		05/14/04	101 Galyn Dr.	Temp.Const.Trailer
BR-ZC-04-147		05/17/04	204 K St.	Yard Sale Sign
BR-ZC-04-148		05/17/04	108 A St.	Shed
BR-ZC-04-149		05/17/04	203 Fourth Ave.	Shed
BR-ZC-04-150		05/17/04	211 Wintergreen Ln.	Replace Existing Fence
BR-ZC-04-151		05/18/04	31 Potomac St., East	Change of Proprietor
BR-ZC-04-152		05/18/04	215 Fourth Ave.	Deck
BR-ZC-04-153		05/19/04	220 Pepperidge Pl.	Restore Fire Dam. & Add Room

ZC#	Tax ID #	Date	Street Address	Improvement/Use
BR-ZC-04-154		05/20/04	805 Brunswick St.	Fence
BR-ZC-04-155		05/25/04	415 Second Ave.	Shed
BR-ZC-04-156		05/25/04	16 Fiona Way	In-Ground Pool & Fence
BR-ZC-04-157		05/26/04	60 Wenner Dr.	Fence
BR-ZC-04-158		05/26/04	316 Brunswick St.	Fence
BR-ZC-04-159		06/02/04	18 Fiona Way	Deck
BR-ZC-04-160		06/02/04	513 Potomac St., West	Fence
BR-ZC-04-161		06/02/04	513 Potomac St., West	Shed
BR-ZC-04-162		06/02/04	807 Fourth Ave.	Fence
BR-ZC-04-163		06/03/04	19 Brad Alan Dr.	Deck
BR-ZC-04-164		06/03/04	706 Brunswick St.	Replace Railing
BR-ZC-04-165		06/04/04	316 D St., East	Replace Fence
BR-ZC-04-166		06/07/04	801 Brunswick St.	Fence
BR-ZC-04-167		06/07/04	21 Sheridan Ln.	Fence
BR-ZC-04-168		06/08/04	116 D St., West	Garage

ZC#	Tax ID #	Date	Street Address	Improvement/Use
BR-ZC-04-169		06/11/04	216 Cummings Dr.	Conc. Slab
BR-ZC-04-170		06/11/04	301 Cummings Dr.	New & Rel. Temp. Port. Trailers
BR-ZC-04-171		06/14/04	15 Concord Dr.	Above-Ground Pool
BR-ZC-04-172		06/15/04	316 Brunswick St.	Deck, Pad, Fence & Int. Remod.
BR-ZC-04-173		06/16/04	525 Brunswick St.	Yard Sale Signs
BR-ZC-04-174		0/16/04	917 E St., East	Shed
BR-ZC-04-175		0/21/04	721 Brunswick St.	Shed
BR-ZC-04-176		06/22/04	108 First Ave.	Replacet Fence
BR-ZC-04-177		06/22/04	500 B St., West	Yard Sale Sign
BR-ZC-04-178		06/24/04	200 Potomac St., West	Raise Roof
BR-ZC-04-178R		0/07/04	200 Potomac St., West	Raise Roof
BR-ZC-04-179		06/25/04	Thirteenth Ave.	Recycling Center & Sports Plex
BR-ZC-04-180		07/07/04	819 Fifth Ave.	Fence
BR-ZC-04-181		07/07/04	52 Souder Rd.	Change of Proprietor
BR-ZC-04-182		07/07/04	207 Thirteenth Ave.	Above-Ground Pool

ZC#	Tax ID #	Date	Street Address		Improvement/Use
BR-ZC-04-183		07/07/04	239	Wintergreen Ln.	Shed
BR-ZC-04-184		07/08/04	5	Galyn Dr.	Deck
BR-ZC-04-185		07/08/04	12	Evan Ct.	Deck
BR-ZC-04-186		07/08/04	913	C St., East	Fence
BR-ZC-04-187		07/13/04	64	Wenner Dr.	Yard Sale Sign
BR-ZC-04-188		07/13/04	72	Wenner Dr.	Fence
BR-ZC-04-189		07/13/04	17	G St., East	Shed
BR-ZC-04-190		07/13/04	55	Wenner Dr.	Unenclosed Porch
BR-ZC-04-191		07/13/04	401	D St., East	Fence
BR-ZC-04-192		07/14/04	60	Wenner Dr.	Unenclosed Porch
BR-ZC-04-193		07/14/04	101	Galyn Dr.	Temp. Const. Trailer
BR-ZC-04-194		07/15/04	202	Ninth Ave.	Fence
BR-ZC-04-195		07/15/04	165	Fiona Way	Deck
BR-ZC-04-196		07/15/04	145	Fiona Way	TH
BR-ZC-04-196R		11/05/04	145	Fiona Way	Fence

ZC#	Tax ID #	Date	Street Address		Improvement/Use
BR-ZC-04-197		07/15/04	143	Fiona Way	TH
BR-ZC-04-197R		11/05/04	143	Fiona Way	Fence
BR-ZC-04-198		07/15/04	141	Fiona Way	TH
BR-ZC-04-198R		11/05/04	141	Fiona Way	Fence
BR-ZC-04-199		07/15/04	139	Fiona Way	TH
BR-ZC-04-199R		11/05/04	139	Fiona Way	Fence
BR-ZC-04-200		07/15/04	137	Fiona Way	TH
BR-ZC-04-200R		11/05/04	137	Fiona Way	Fence
BR-ZC-04-201		07/15/04	139	Fiona Way	Deck
BR-ZC-04-202		07/15/04	5	Evan Ct.	SFD
BR-ZC-04-203		07/15/04	22	Brad Alan Dr.	SFD
BR-ZC-04-204		07/15/04	20	Brad Alan Dr.	SFD
BR-ZC-04-205		07/15/04	14	Brad Alan Dr.	SFD
BR-ZC-04-206		07/15/04	12	Brad Alan Dr.	SFD
BR-ZC-04-207		07/19/04	21	Sheridan Ln.	Deck

ZC#	Tax ID #	Date	Street Address	Improvement/Use
BR-ZC-04-208		07/19/04	113 Central Ave.	Deck
BR-ZC-04-209		07/19/04	12 E St., West	Shed
BR-ZC-04-209R		07/27/04	12 E St., West	Rev. Shed Loc.
BR-ZC-04-210		07/19/04	36 J St., West	Replace Porch w/ Unenclosed Deck
BR-ZC-04-211		07/19/04	27 I St., West	Add Unenclosed Deck to Porch
BR-ZC-04-212		07/21/04	706 Maple Ave., North	Water Dam. Ren. & Retro-Fit for Outreach Res.
BR-ZC-04-213		07/22/04	801 Brunswick St.	Shed
BR-ZC-04-214		07/22/04	157 Fiona Way	Deck
BR-ZC-04-215		07/23/04	37 Concord Dr.	Yard Sale Sign
BR-ZC-04-216		07/27/04	616 Fifth Ave.	Improve Drive & Entrance
BR-ZC-04-217		07/27/04	25 A St., East	Yard Sale Sign
BR-ZC-04-218		07/27/04	616 H St., East	Shed & Patio
BR-ZC-04-218R		10/22/04	616 H St., East	rev.porch,shed
BR-ZC-04-219		07/30/04	107 Fiona Way	Deck & Patio
BR-ZC-04-220		07/30/04	5 Afton Ct.	Add Full Bath

ZC#	Tax ID #	Date	Street Address	Improvement/Use
BR-ZC-04-221		07/30/04	411 Second Ave.	SFD
BR-ZC-04-222		08/03/04	15 Sheridan Ln.	Deck
BR-ZC-04-223		08/03/04	5 Terrace Ave.	Ext.Renovations
BR-ZC-04-224		08/03/04	3 Terrace Ave.	SFD
BR-ZC-04-225		08/03/04	7 Terrace Ave.	SFD
BR-ZC-04-226		07/29/04	704 H St., East	Deck
BR-ZC-04-227		08/04/04	405 H St., East	Storage Shed
BR-ZC-04-228		08/05/04	11 D St., West	New Fence/Repair
BR-ZC-04-229		08/06/04	114 Fiona Way	Fence
BR-ZC-04-230		08/06/04	173 Fiona Way	Deck
BR-ZC-04-231		08/06/04	161 Fiona Way	Deck
BR-ZC-04-232		08/10/04	912 E St., East	Repair Porch Found/Sidewalk
BR-ZC-04-233		08/11/04	301 Delaware Ave., North	Fence
BR-ZC-04-234		08/11/04	301 Delaware Ave., North	Storage Shed & Bin
BR-ZC-04-235		08/11/04	114 Fiona Way	Deck

ZC#	Tax ID #	Date	Street Address	Improvement/Use
BR-ZC-04-236		07/27/04	510-1/2 Ninth Ave.	Fence
BR-ZC-04-237		08/13/04	207 Dayton Ave., North	Deck; Screen Porch on Ex. Deck
BR-ZC-04-238		08/13/04	811 Fifth Ave.	Fence
BR-ZC-04-239		08/13/04	406 Potomac St., West	Fence
BR-ZC-04-240		08/11/04	24 Potomac St., West	Bus. Lic.: Cont Use
BR-ZC-04-241		08/18/04	1201 Maple Terrace	Yard Sale/Sign
BR-ZC-04-242		08/19/04	14 Fiona Way	Home Occupation/Office
BR-ZC-04-243		08/19/04	66 Souder Rd.	Bus. Lic.: Continuous Use
BR-ZC-04-244		08/20/04	220 Third Ave.	Replace Existing Porch w/Larger One
BR-ZC-04-245		08/24/04	2 Potomac St., East	Bus. Lic.: Continuous Use
BR-ZC-04-246		08/23/04	1 Sheridan Ln.	New Deck and Patio
BR-ZC-04-247		08/26/04	812 Fifth Ave.	New Fence
BR-ZC-04-248		08/26/04	814 Fifth Ave.	New Fence
BR-ZC-04-249		08/27/04	20 West Orndorff Dr.	Home Occupation/Office
BR-ZC-04-250		08/30/04	113 Fifth Ave.	new/replacement fence

ZC#	Tax ID #	Date	Street Address		Improvement/Use
BR-ZC-04-251		08/30/04	10	Center St.	Home Occupation/Office
BR-ZC-04-252		09/07/04	40	Wenner Drive	Deck
BR-ZC-04-253		09/09/04	813	Fifth Avenue	Deck
BR-ZC-04-254		09/14/04	9	Afton Court	Deck
BR-ZC-04-255		09/23/04	818	E St., East	Fence
BR-ZC-04-256		09/24/04	901	A St., East	Yard Sale Sign
BR-ZC-04-257		09/24/04	60	D St., East	4'x7' addition
BR-ZC-04-258		09/27/04	177	Fiona Way	Deck
BR-ZC-04-259		09/27/04	301	Cummings Dr.	MS Expan.
BR-ZC-04-260		09/28/04	---	Souder Rd.	Generator & switch
BR-ZC-04-261		09/29/04	604	Potomac St., West	reloc.business
BR-ZC-04-262		09/30/04	215	Potomac St., West	Yard Sale Sign
BR-ZC-04-263		10/01/04	511	Brunswick St.	Yard Sale Sign
BR-ZC-04-264		10/01/04	12	Ninth Ave.	Garage/Drvwy
BR-ZC-04-265		10/01/04	112-4	A St., East	Thrift Shop

ZC#	Tax ID #	Date	Street Address	Improvement/Use
BR-ZC-04-266		10/01/04	112-4 A St., East	Sign
BR-ZC-04-267		10/05/04	618 H St., East	Fence
BR-ZC-04-268		10/08/04	525 Brunswick St.	Yard Sale Sign
BR-ZC-04-269		10/08/04	230 Fifth Ave.	Yard Sale Sign
BR-ZC-04-270		10/08/04	615 E St., East	Deck
BR-ZC-04-271		10/11/04	211 Third Ave.	Storage Shed
BR-ZC-04-272		10/12/04	201 Potomac St., East	Church School
BR-ZC-04-273		10/01/04	2 Fiona Way	Patio/Hot Tub
BR-ZC-04-274		10/20/04	6 Afton Court	Deck
BR-ZC-04-275		10/25/04	912 E St., East	Replc.Porch Roof
BR-ZC-04-276		10/28/04	159 Fiona Way	Deck
BR-ZC-04-277		11/05/04	24 Gum Springs Rd.	Replc.Retain.Wall
BR-ZC-04-278		11/08/04	9 Afton Court	Fence
BR-ZC-04-279		11/08/04	26 F St., East	Day Care
BR-ZC-04-280		11/08/04	26 F St., East	Fence

ZC#	Tax ID #	Date	Street Address		Improvement/Use
BR-ZC-04-281		11/09/04	12	Maple Ave., South	Change Proprietor
BR-ZC-04-282		11/15/04	54	Souder Rd.	Change Proprietor
BR-ZC-04-283		11/15/04	25	Potomac St., West	Change Proprietor/use
BR-ZC-04-284		11/15/04	31	Potomac St., East	Sign Replacement
BR-ZC-04-285		11/16/04	203	Maple Ave., South	84 Lumber Facility
BR-ZC-04-286		11/17/04	102	Potomac St., West	Structural reinforcement
BR-ZC-04-287		11/19/04	115	Fiona Way	Deck
BR-ZC-04-288		11/19/04	606	H St., East	Deck
BR-ZC-04-289		11/22/04	604	Potomac St., West	Repair Asphalt
BR-ZC-04-290		11/24/04	201	Fifth Ave.	Fence
BR-ZC-04-291		11/24/04	13	A St., East	Home Office
BR-ZC-04-292		11/24/04	8	Maple Ave., North	change proprietorship
BR-ZC-04-293		11/24/04	314	D St., East	Elec.Line under St.
BR-ZC-04-294		11/29/04	736	Park Ave.	House Add.
BR-ZC-04-295		11/30/04	193	Fiona Way	LPG Tank Install.

ZC#	Tax ID #	Date	Street Address	Improvement/Use
BR-ZC-04-296		12/01/04	703 Potomac St., West	Increase Daycare
BR-ZC-04-297		12/01/04	121 Fiona Way	Deck
BR-ZC-04-298		12/01/04	28 E St., East	Increase Daycare
BR-ZC-04-299		12/01/04	306 D St., East	SFD
BR-ZC-04-300		12/01/04	308 D St., East	SFD
BR-ZC-04-301		12/01/04	310 D St., East	SFD
BR-ZC-04-302		12/02/04	12 Ninth Ave.	Garage
BR-ZC-04-303		12/02/04	117 Potomac St., East	Ret Wall & Parking
BR-ZC-04-304		12/02/04	216 Maple Ave., North	renovation interior
BR-ZC-04-305		12/7/04	122 Potomac St., West	Cont. Retail, Food & beverage Service & Bsmt Res Unit
BR-ZC-04-306		12/8/04	313 D St., East	Sub Non- Conf Use
BR-ZC-04-307		12/09/04	301 Cummings Dr.	Temp.Const. Trailer
BR-ZC-04-308		12/14/04	18 Maple Ave., South	Yard Sale Sign
BR-ZC-04-309		12/15/04	50 Souder Rd.	New Tenant, Reh Ctr
BR-ZC-04-310		12/16/04	105 Galyn Dr.	SFD

ZC#	Tax ID #	Date	Street Address	Improvement/Use
BR-ZC-04-311		12/16/04	103 Galyn Dr.	SFD
BR-ZC-04-312		12/16/04	4 Jeffrey Ln.	SFD
BR-ZC-04-313		12/16/04	12 Jeffrey Ln.	SFD
BR-ZC-04-314		12/16/04	8 Rick Michael Way, West	SFD
BR-ZC-04-315		12/16/04	110 Galyn Dr.	SFD
BR-ZC-04-316		12/29/04	7 Afton Ct.	Finish Basement
BR-ZC-04-317		12/29/04	214 Thirteenth Ave.	Inter Remodeling

TABLE 2--City of Brunswick Subdivision Activity for 2004

File #	Tax ID #	Plan Name	Plat Type	Area	Zoning	Lots	Status
BR-AP-04-02-AP	25-472217	Lot 2 Add to Lot 1	Addition	5,469 SF	B-3	N/A	Pending
BR-PUD-01-PIII-P2-FP10		Galyn Manor	Final Plat	268,865 SF	R-1	28	N/A
BR-PUD-01-PIII-P2-FP11		Galyn Manor	Final Plat	145,733 SF	R-1	16	N/A
BR-PUD-01-PIII-P2-FP12		Galyn Manor	Final Plat	241,499 SF	R-1	26	N/A
BR-PUD-01-PIII-P2-FP13		Galyn Manor	Final Plat	227,771 SF	R-1	25	N/A
BR-PUD-01-PIII-P2-FP14		Galyn Manor	Final Plat	79,543 SF	R-1	4	N/A
BR-PUD-01-PIII-P2-FP15		Galyn Manor	Final Plat	330,224 SF	R-1	0	N/A
BR-PUD-01-PIII-P2-FP16		Galyn Manor	Final Plat	465,791 SF	R-1	0	N/A
BR-PUD-01-PIII-P2-FP17		Galyn Manor	Final Plat	728,974 SF	R-1	0	N/A
BR-PUD-01-PIII-P2-FP8		Galyn Manor	Final Plat	327,861 SF	R-1	0	N/A
BR-PUD-01-PIII-P2-FP9		Galyn Manor	Final Plat	320,756 SF	R-1	33	N/A
BR-PUD-03-01-P11		Brunswick Crossing	Phase II Plan	455.7 AC	R-1, R-2, RS, OS	N/A	Approved

TABLE 3--City of Brunswick Site Plan Activity for 2004

File #	Tax ID #	Plan Name	Street Address	Plan Type	Area	Zoning	Status
BR-SP-04-01-SP		Galyn Dr.--Model Home	Galyn Manor	Site	10,585 SF	R-1	Approved
BR-SP-04-02-SP	25-464710	Brunswick Middle School Addition	Cummings Dr. (N. Side) & E. Side of Ninth Ave.	Site	39,804 SF	RS	Approved
BR-SP-04-03-SP	25-472217	Brandywine, LLC Property	Potomac St., East	Site	5,469 SF	B-3	Approved
BR-SP-04-04-SP	25-476298	WWTP Expansion & Upgrade	20 C & O Canal Towpath, East	Site	32.96 AC	OS	Approved
BR-SP-03-03-SP		84 Lumber Retail Center	Maple Ave., S., Ext.	Site	12.39 AC	I-2	Approved
BR-SP-03-05-SP		Galyn Manor Model Home Temp. Pkg.	Evan Ct., West	Site	9,696 SF	R-1, OS	Approved
BR-SP-02-05-SP-RA		DVL-Gum Springs 11 Lots	G St., H St., & Gum Springs Rd.	Site	1.44 AC	R-1	Approved

TABLE 4--City of Brunswick Improvement Plan Activity 2004

File #	Tax ID #	Plan Name	Street Address	Zoning	Status
BR-IP-03-01-IP	25-467973	715 D St., East, Water Line Ext.	715 D St., East	OS	Approved
BR-IP-03-02-IP	25-477537	Lot 260 Water Line Ext.	45 F St., East	OS	Approved
BR-PUD-03-01-OSI	N/A	12" Water Main Extension	N/A	N/A	Pending
BR-SP-02-05-IP-RA		DVL-Gum Springs	G St., H St., & Gum Springs Rd.	R-1	Approved
BR-SP-03-03-IP-RA		84 Lumber Co. Retail Facility	Maple & Potomac Sts.	I-1	Approved
BR-SP-04-02-IP	25-464710	Brunswick Middle School Addition	Cummings Dr. (N. Side) & E. of Ninth Ave.	RS	Approved

TABLE 5--City of Brunswick Use and Occupancy Permit Activity for 2004

Issuance Date	Tax ID #	Street #	Street Address
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Table Not in Use for 2004

TABLE 6--City of Brunswick Text Amendment Activity 2004

Document Name	Status
Charter Amendments (Sanitary Sewer, Public Streets, City Boundary)	Approved M&C (Res. 04-05 and 04-06)
Code of Ordinances, Sec. 4-2204 and 4-2205	Approved (Ord. 413)
Damage to Public Property	Approved M&C (Ord. 414)
Galyn Manor Force Main Service Area	Approved M&C (Ord. 409)
Master Plan Re-Adoption	Approved BPc
Temporary Dumpsters in Public Ways Policy	Approved M&C (Ord. 410)
Water & Sewer Rules and Regulations	Approved M&C (Ord. 411)

TABLE 7--City of Brunswick Board of Appeals Activity for 2004

Case #	Tax ID #	Applicant	Location		Request Type	Zoning	Status
BOA-03-02-SE	25-472217	Ellis Burruss	101	Potomac St., E.	Special Exception	B-3	Approved
BOA-03-02-V	25-472217	Ellis Burruss	101	Potomac St., E.	Variance	B-3	Approved
BOA-04-02-V	25-476298	City of Brunswick	20	C & O Canal Tow Path, East	Floodplain Const. Variance	OS	Approved

TABLE 8--City of Brunswick Public Works Agreement Activity 2004

File #	Tax ID #	Name	Type	Status
BR-SP-02-05-PWA		DVL/Gum Springs, Phase 1	DOE,Main,Cov	Approved
BR-SP-02-05-PWA		DVL/Gum Springs, Phase 1	Rds/Walks/C&G	Approved
BR-SP-02-05-PWA		DVL/Gum Springs, Phase 1	W&S	Approved
BR-SP-02-05-PWA		DVL/Gum Springs, Phase 1	SWM	Approved
BR-SP-02-05-PWA		DVL/Gum Springs, Phase 1	SEC	Approved
BR-PUD-01-PIII-P2-PWA		Galyn Manor, Phase 2	W&S	Approved
BR-PUD-01-PIII-P2-PWA		Galyn Manor, Phase 2	DOE,Main,Cov	Approved
BR-PUD-01-PIII-P2-PWA		Galyn Manor, Phase 2	SEC,SWM	Approved
BR-PUD-01-PIII-P2-PWA		Galyn Manor, Phase 2	RD,SD,Landscaping	Approved
BR-SP-03-03-PWA		84 Lumber	SS Grinder Pump/Force Main	Approved
BR-SP-03-03-PWA		84 Lumber	On-Site W&S	Approved
BR-SP-03-03-PWA		84 Lumber	W&S	Approved
BR-SP-03-03-PWA		84 Lumber	SEC/SWM	Approved
BR-SP-03-03-PWA		84 Lumber	FRO	Approved

File #	Tax ID #	Name	Type	Status
BR-SP-03-03-PWA		84 Lumber	Private Roads & SD	Approved
BR-SP-03-03		84 Lumber	DOE,Main,Cov	Approved
BR-SP-03-03		84 Lumber	DOE,Main,Cov	Approved
BR-PUD-01-05-TF		Galyn Manor	DOE,Main,Cov	Approved

TABLE 9--City of Brunswick Deed of Easement Activity 2004

File #	Tax ID #	Name	Type	Status
BR-SP-03-03-PWA		84 Lumber	Main. Cov. & Agree. SWM	Approved
BR-SP-03-03-PWA		84 Lumber	Main. Cov. & Agree. FRO	Approved
BR-SP-03-03-PWA		84 Lumber	SS Grinder/FM	Approved
BR-SP-03-03-PWA		84 Lumber	Water Meter	Approved
BR-SP-02-05-PWA		DVL/Gum Springs, Phase 1	SWM	Approved
BR-SP-02-05-PWA		DVL/Gum Springs, Phase 1	Quit Claim/Sewer	Approved
BR-SP-02-05-PWA		DVL/Gum Springs, Phase 1	SWM	Approved
BR-PUD-01-PIII-P2-PWA		Galyn Manor, Phase 2	SWM	Approved
BR-PUD-01-PIII-P2-PWA		Galyn Manor, Phase 2	Public Storm Drains	Approved
BR-PUD-01-PIII-P2-PWA		Galyn Manor, Phase 2	FRO	Approved
BR-PUD-01-PIII-P2-PWA		Galyn Manor, Phase 2	W&S	Approved
BR-PUD-01-PIII-P2-PWA		Galyn Manor, Phase 2	Private Storm Drains	Approved
BR-S-02-01-L2-DoE		Sansone Division, Lot 2	1 lot SWM	Approved

TABLE 10--City of Brunswick Guarantees of Improvement 2004

File #	Tax ID #	Name	Type	Status
BR-SP-03-03-PWA		84 Lumber	W & S	Approved
BR-SP-03-03-PWA		84 Lumber (Pierce Hardy)	FRO	Approved
BR-SP-03-03-PWA		84 Lumber (Pierce Hardy, LP)	Private Rd	Approved
BR-SP-03-03-PWA		84 Lumber (Pierce Hardy, LP)	SEC & SWM	Approved
BR-SP-04-04-PWA		Brunswick Crossing	WWTP Expansion Escrow	Approved
BR-SP-04-04-PWA		Brunswick Crossing	WWTP Expansion Design Bond	Approved
BR-SP-02-05-IP-PWA		DVL/Gum Springs (Phase 1)	SEC	Approved
BR-SP-02-05-IP-PWA		DVL/Gum Springs (Phase 1)	SWM	Approved
BR-SP-02-05-IP-PWA		DVL/Gum Springs (Phase 1)	W&S	Approved
BR-SP-02-05-IP-PWA		DVL/Gum Springs (Phase 1)	RD & Sidewalk, C&G	Approved
BR-SP-02-05-IP-PWA		DVL/Gum Springs (Phase 1)	Multi-Year Tap Agreement	Approved

TABLE 11--City of Brunswick Entrance Permit Activity 2004

Entrance Permit #	Tax ID #	Date	Street Address
BR-EP-04-01		02/24/04	8 Evan Ct.
BR-EP-04-02		02/24/04	6 Evan Ct.
BR-EP-04-03		02/24/04	7 Evan Ct.
BR-EP-04-04		02/24/04	9 Evan Ct.
BR-EP-04-05		03/06/04	12 Fiona Way
BR-EP-04-06		03/06/04	8 Fiona Way
BR-EP-04-07		03/06/04	6 Fiona Way
BR-EP-04-08		03/06/04	24 Sheridan Ln.
BR-EP-04-09		03/06/04	9 Fiona Way
BR-EP-04-10		03/06/04	20 Fiona Way
BR-EP-04-11		03/20/04	3 Afton Ct.
BR-EP-04-12		03/20/04	25 Sheridan Ln.
BR-EP-04-13		03/20/04	10 Fiona Way
BR-EP-04-14		03/20/04	23 Sheridan Ln.
BR-EP-04-15		03/20/04	12 Brad Alan Dr.
BR-EP-04-16		03/20/04	8 Brad Alan Dr.
BR-EP-04-17		03/22/04	3 Evan Ct.
BR-EP-04-18		04/01/04	11 Evan Ct.
BR-EP-04-19		04/01/04	13 Evan Ct.
BR-EP-04-20		04/01/04	14 Evan Ct.
BR-EP-04-21		04/01/04	10 Evan Ct.
BR-EP-04-22		04/01/04	1 Galyn Dr.

Entrance Permit #	Tax ID #	Date	Street Address
BR-EP-04-23		04/01/04	3 Galyn Dr.
BR-EP-04-24		04/01/04	5 Galyn Dr.
BR-EP-04-25		04/09/04	12 Evan Ct.
BR-EP-04-26		04/19/04	18 Brad Alan Dr.
BR-EP-04-27		04/19/04	10 Brad Alan Dr.
BR-EP-04-28		04/19/04	11 Fiona Way
BR-EP-04-29		04/20/04	4 Evan Ct.
BR-EP-04-30		05/11/04	314 D St., East
BR-EP-04-31		05/11/04	312 D St., East
BR-EP-04-32		05/12/04	26 F St., East
BR-EP-04-33		06/15/04	316 Brunswick St.
BR-EP-04-34		07/15/04	5 Evan Ct.
BR-EP-04-35		07/15/04	22 Brad Alan Dr.
BR-EP-04-36		07/15/04	20 Brad Alan Dr.
BR-EP-04-37		07/15/04	14 Brad Alan Dr.
BR-EP-04-38		07/15/04	12 Brad Alan Dr.
BR-EP-04-39		07/27/04	616 Fifth Ave.
BR-EP-04-40		08/03/04	3 Terrace Ave.
BR-EP-04-41		08/03/04	7 Terrace Ave.
BR-EP-04-42		10/01/04	12 Ninth Ave.
BR-EP-04-43		12/02/04	117 Potomac St., East
BR-EP-04-44		12/16/04	105 Galyn Dr.
BR-EP-04-45		12/16/04	103 Galyn Dr.
BR-EP-04-46		12/16/04	4 Jeffrey Ln.
BR-EP-04-47		12/16/04	12 Jeffrey Ln.

Entrance Permit #	Tax ID #	Date	Street Address
BR-EP-04-48		12/16/04	8 Rick Michael Way, East
BR-EP-04-49		12/16/04	110 Galyn Dr.
BR-EP-04-50		12/28/04	306 D St., East
BR-EP-04-51		12/28/04	308 D St., East
BR-EP-04-52		12/28/04	310 D St., East

TABLE 12--City of Brunswick Temporary Dumpster Permits for 2004

Name	Location	Zoning District
Crum, Gregory	Fourth Ave.	R-1
Philleo, Dean	C St., East	R-1
Lapkoff, Sharon	Maple Ave., North	R-1
Wassell, Daryl	B St., East	R-1
Jayne, Al	Virginia Ave., South	B-3
Jayne, Al	Virginia Ave., South	B-3
Pearl, Donald	Maple Ave., North	R-1
Jayne, Al	Virginia Ave., South	B-3
Lessler, Scott	Maple Ave., North	R-1
Bill Hopwood (Hopwood Enterprises, Inc.)	Potomac St., West	I-2

TABLE 13--City of Brunswick Right-of-Way/Obstruction Permits 2004

R/W Obst Permit #	Date	Street Address
BR-UP-04-01	8/24/04	A St., East
BR-UP-04-02	10/15/04	Florida Ave.
BR-UP-04-03	10/29/04	Terrace Ave.
BR-UP-04-04	11/22/04	Gum Springs Rd.
BR-UP-04-05	11/23/04	D St., East
BR-UP-04-06	12/15/04	Brunswick St.

TABLE 14--City of Brunswick Guidelines/Policy/Procedure Activity 2004

Document Name	Status
Alley Maintenance, Construction, Conveyance, & Abandonment Procedure	Approved M&C
Driveway/Entrance Sight Distance Policy	Approved BPc and M&C
Forms: Fence Zoning Certificate Application	Implemented
Forms: Home Occupation Zoning Certificate Application	Implemented
Forms: Public Taking Application Form and Checksheet	Implemented
Forms: Residential Site Plan Application Form and Checksheet	Implemented
Forms: Site Plan Application Form and Checksheet	Implemented
Forms: Street & Alley Acceptance Request Form	Implemented
Forms: Wastewater Acceptance Request Form	Implemented
Forms: Water & Sewer Fixture Count Form	Implemented
Forms: Water & Sewer Tap Allocation Form	Implemented
Forms: Water System Acceptance Request Form	Implemented
Infrastructure Acceptance & Guarantee Reduction Process	Approved M&C
Water & Sewer Benefit Assessment	Approved M&C (Res. 04-07)
Water & Sewer Fee Schedule	Approved M&C (Res. 04-01)

Document Name	Status
Water & Sewer Fees	Approved M&C (Res. 04-02)
Water & Sewer Tap Allocation Policy	Approved M&C